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*“A Non-Profit Community Development Corporation”
Serving Trinity, Humboldt and Del Norte Counties*

MEETING AGENDA

Wednesday, July 26, 2017 – 1:00 PM

Crescent City Harbor

101 Citizens Dock Rd.

Crescent City, CA 95531

(Driving Directions Follow Agenda)

There will be a no-host luncheon prior to the meeting at 11:30 AM at Chart Room Restaurant in Crescent City.

THE NORTHWEST CALIFORNIA RC&D BOARD OF DIRECTORS MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS REGARDLESS OF WHETHER THE ITEM IS DESCRIBED AS AN ACTION ITEM, COMMUNICATION, REPORT, OR DISCUSSION ITEM.

- 1.0 Welcome and Introductions.
- 2.0 Review and/or Revise Agenda*. Action.
- 3.0 Review and/or Revise Council Meeting Schedule*. Discussion and/or Action.
- 4.0 Review and/or Approve Minutes of Previous Meeting Held April 26, 2017*. Action.
- 5.0 Treasurer’s Report – Gus Kormeier. Action.
 - 5.1 Financials*. Discussion and/or Action.
 - 5.1.A Balance Sheet.
 - 5.1.B Accounts Payable.
 - 5.1.C Accounts Receivable.
 - 5.1.D Statement of Revenue & Expenditures.
- 6.0 Office Management Items. Discussion and/or Action.
 - 6.1 Updates on Staff. Information.
 - 6.2 Designate Signatories. Discussion and/or Action.
 - 6.2.A Check Signers.
 - 6.2.B Documents for Bank Authorization.
 - 6.2.A Agreement Signers.
 - 6.3 Financial Policy*. Discussion and/or Action.
 - 6.4 Sublease agreement. Information.
- 7.0 Ratify the signing of the Following Agreements/Contracts/Grant Proposals*. Action

7.1 Expenditure agreement with Watershed Research and Training Center (17-003): to perform services for Trinity River Water Reliability and Drought Resiliency Project (11484). Maximum amount: \$13,285. Term: 02/14/2017 to 10/31/2019.

7.2 Expenditure agreement with R. Brown Construction Company, Inc. (17-004): to perform Construction services for Sharber-Peckham Fish Passage Phase I project (442 40018). Maximum amount: \$25,000. Term: 06/23/2017 to 12/31/2018.

7.3 Income grant agreement with CDFA - CA Dept of Food & Agriculture: SWEEP Technical Assistance Workshops (167-690SF). Amount: \$3,800. Term: 02/01/2017 to 05/15/2017.

7.4 Income grant agreement with Ecotrust Forest Management, Inc.: Forest Services (168-EFM17). Amount: \$5,000. Term: 05/12/2017 to 05/18/2017.

7.5 Income grant agreement with Del Norte County: Preparation of Environmental Documents (169-17071). Amount: \$18,569. Term: 06/27/2017 to 12/31/2018.

8.0 5C Program Update. Mark Lancaster, 5C Project Director. Information

9.0 Director's Comments – Information.

10.0 Public Comments, Input, and Suggestions.

11.0 Announce Date and Location of Next Meeting – Information
The next meeting will be October 11th in Weaverville.

12.0 Adjourn.

*Items marked with * indicate enclosures in directors' packets for review before the scheduled meeting.*

No-host Luncheon Location Information:

Chart Room Restaurant
130 Anchor Way, Crescent City
Directions: From Highway 101, turn west onto Anchor Way 0.2 mi

Meeting Location Driving Directions:

Crescent City Harbor
101 Citizens Dock Rd

Directions: Off of Highway 101. Once you turn into the harbor, go straight, stay on Citizens Dock Rd until you get to the two-story blue building on your left. There is a sign that says: "Harbor Office".