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*“A Non-Profit Community Development Corporation”
Serving Trinity, Humboldt and Del Norte Counties*

MEETING AGENDA

Wednesday, April 26, 2017 – 1:00 PM

BLM Conference Room, 1695 Heindon Road, Arcata
(Driving Directions Follow Agenda)

There will be a no-host luncheon prior to the meeting at 11:30 AM at Mazzotti's Restaurant in Arcata.

THE NORTHWEST CALIFORNIA RC&D BOARD OF DIRECTORS MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS REGARDLESS OF WHETHER THE ITEM IS DESCRIBED AS AN ACTION ITEM, COMMUNICATION, REPORT, OR DISCUSSION ITEM.

- 1.0 Welcome and Introductions.
- 2.0 Review and/or Revise Agenda*. Action.
- 3.0 Review and/or Revise Council Meeting Schedule*. Discussion and/or Action.
- 4.0 Review and/or Approve Minutes of Previous Meeting Held October 12, 2016*. Action.
- 5.0 Treasurer's Report – Gus Kormeier. Action
 - 5.1 Financials*. Discussion and/or Action.
 - 5.1.A Balance Sheet
 - 5.1.B Accounts Payable
 - 5.1.C Accounts Receivable
 - 5.1.D Statement of Revenue & Expenditures
 - 5.2 Quarterly Budget Recap*. Discussion.
 - 5.3 Line of Credit/ Cash Flow Management. Discussion and/or Action.
- 6.0 Office Management items. Discussion and/or Action.
 - 6.1 Updates on Staff.
 - 6.2 Updates to Personnel Handbook*. Action.
 - 6.3 Children's Garden Project update.
 - 6.4 Conflict of Interest Policy*. Action.
 - 6.5 Financial Software. Discussion and/or Action.
- 7.0 Ratify the signing of the Following Agreements/Contracts/Grant Proposals*. Action.
 - 7.1 Expenditure agreement with Cascade Stream Solutions, LLC. (16-010): to perform Engineering services for Little Springs Creek at Louie Road project (10514). Maximum amount: \$30,000. Term: 12/13/2016 to 12/31/2017.

- 7.2 Expenditure agreement with Samantha Chilcote. (17-001): to perform Fisheries Biology for project. Maximum amount: \$15,000. Term: 2/1/2017 to 12/31/2019.
- 7.3 Expenditure agreement with Trinity County Resource Conservation District. (17-002): to perform Outreach services for Trinity River Water Reliability and Drought Resiliency Project. Maximum amount: \$5,080. Term: 2/14/2017 to 6/30/2019.
- 7.4 Income grant agreement with Humboldt County: Trinity River Water Reliability and Drought Resiliency Project. (164-11484). Amount: \$344,822. Term: 11/11/2016 to 08/31/2020.
- 7.5 Income grant agreement with CCC - California Coastal Conservancy: Sharber-Peckham Fish Passage Barrier Removal. (165-16030). Amount: \$68,545. Term: 12/16/2016 to 3/30/2018.
- 7.6 Income grant agreement with USFS - United States Forest Service: Weaver Bally Road Sediment Reduction Project. (166-00008). Amount \$79,500. Term: 2/2/2017 to 12/31/2018.
- 8.0 5C Program Update. Mark Lancaster, 5C Project Director. Information.
- 9.0 Director's Comments – Information.
- 10.0 Public Comments, Input, and Suggestions.
- 11.0 Announce Date and Location of Next Meeting – Information.
The next meeting will be July 12th in Crescent City. Subject to Change. Refer to Agenda Item 3.0.
- 12.0 Adjourn.

*Items marked with * indicate enclosures in directors' packets for review before the scheduled meeting.*

No-host Luncheon Location Information:

Mazzotti's Restaurant
773 – 8th Street, Arcata

BLM Conference Room Driving Directions:

From Highway 101:

1. Exit to the west on Giuntoli Lane/Janes Road
2. Once on the west side of Highway 101, turn left at at Heindon Road

From Highway 299:

1. Exit on Giuntoli Lane (make a right towards Janes Road)
2. Continue west to cross over Highway 101
3. Turn left on Heindon Road